

(Annual) Council

SUMMONS AND AGENDA

DATE: Thursday 16 May 2019

TIME: 6.30 pm

VENUE: Council Chamber, Harrow Civic Centre,
Station Road, Harrow, HA1 2XY

All Councillors are hereby summoned to attend the Council Meeting for the transaction of the business set out.

A handwritten signature in black ink, appearing to read "HP", located below the summons text.

Hugh Peart
Director of Legal and Governance Services

Despatch Date: [Wednesday 8 May 2019]

Useful Information

Meeting details:

This meeting is open to the press and public.

Directions to the Civic Centre can be found at:

<http://www.harrow.gov.uk/site/scripts/location.php>.

Filming / recording of meetings

Please note that proceedings at this meeting may be photographed, recorded or filmed. If you choose to attend, you will be deemed to have consented to being photographed, recorded and/or filmed.

When present in the meeting room, silent mode should be enabled for all mobile devices.

Meeting access / special requirements.

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting rooms. If you have special requirements, please contact the officer listed on the front page of this agenda.

An induction loop system for people with hearing difficulties is available. Please ask at the Security Desk on the Middlesex Floor.

Agenda publication date: Wednesday 8 May 2019

PRAYERS

Imam Sheikh Salman Sidiq, Sri Lankan Muslim Cultural Centre will open the meeting with Prayers.

1. ELECTION OF MAYOR (Pages 5 - 12)

To elect a Mayor of the Borough for the Municipal Year 2019/20.

2. ELECTION OF DEPUTY MAYOR

To elect a Deputy Mayor of the Borough for the Municipal Year 2019/20.

3. APPOINTMENT OF CHAPLAIN

To receive the Mayor's announcement concerning a Chaplain.

4. CIVIC FUNCTIONS (To Follow)

To receive any communications from the newly elected Mayor as to the Civic Functions for 2019/20.

5. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from all Members of the Council.

6. PROCEDURAL MOTIONS

To receive and consider any procedural motions by Members of the Council in relation to the conduct of this Meeting. Notice of such procedural motions, received after the issuing of this Summons, will be tabled.

7. COUNCIL MINUTES (Pages 13 - 28)

That the minutes of the meeting held on 28 February 2019 be taken as read and signed as a correct record.

8. RECOGNITION OF LONG SERVICE (Pages 29 - 36)

Report of the Director of Legal and Governance Services

9. CABINET AND COMMITTEE MEMBERSHIPS (To Follow)

To receive a report of the Director of Legal and Governance Services to note the appointments to Cabinet and seek Council approval to the appointments to Committees.

10. APPOINTMENT OF CHAIRS TO COMMITTEES (To Follow)

To receive a report of the Director of Legal and Governance Services seeking Council approval to the appointment of Chairs of Committees for the Municipal Year 2019/20.

11. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES (To Follow)

To receive proposals from Political Groups as to the appointment of representatives of the authority to serve on the Outside Bodies listed for the Municipal Year 2019/20.

12. INFORMATION REPORT - DECISIONS TAKEN UNDER THE URGENCY PROCEDURE (Pages 37 - 40)

13. SCRUTINY ANNUAL REPORT 2018-19 (To Follow)

Recommendation I: Overview and Scrutiny Committee
(9 April 2019)

14. INFORMATION REPORT - REMUNERATION PACKAGES OF £100,000 OR GREATER (To Follow)

15. DATES OF COUNCIL MEETINGS 2019/20

To note and confirm the dates of ordinary meetings of Council for the 2019/20 Municipal Year as follows:-

18 July 2019
28 November 2019
27 February 2020
14 May 2020

ANNUAL COUNCIL 16 MAY 2019

**ELECTION OF MAYOR, ELECTION OF DEPUTY
MAYOR AND APPOINTMENT OF CHAPLAIN**

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LONDON BOROUGH OF HARROW

ORDER OF PROCEEDINGS

ANNUAL MEETING OF THE COUNCIL OF THE
LONDON BOROUGH OF HARROW, TO BE HELD
ON 16th MAY 2019 AT 6.30 PM
AT THE CIVIC CENTRE, STATION ROAD, HARROW

OPENING OF THE ANNUAL MEETING

By approximately 6.25 pm Members' guests will have occupied the seats reserved for them in the Council Chamber or Public Gallery. By no later than 6.28 pm the Councillors of the London Borough of Harrow will have assumed their places in the Council Chamber seats assigned to them.

ITEM 1 OF SUMMONS

ELECTION OF MAYOR

THE MAYOR will call for **nominations for the Office of Mayor** for the Municipal Year 2019/20

Councillor Nitin Parekh will be nominated by Councillor Ajay Maru, seconded by Councillor Christine Robson

THE MAYOR will ask if there are any further nominations. If so the

Proposer and Seconder may make speeches supporting the nominations, and any other Members may speak in support thereof. Also any other Members who have previously indicated a wish to speak may do so.

THE MAYOR will put the nominations, in the order in which they are made, to the meeting. (the vote on each nomination will be by the show of hands)

(**Note:** In the case of an equality of votes, the Mayor is required by law to exercise her casting vote)

THE MAYOR will declare the successful candidate to be duly elected Mayor of the London Borough of Harrow for the ensuing Municipal year.

The newly elected Mayor to accept congratulations on the dais.

**THE RETIRING
MAYOR**
(Councillor
Kareema Marikar)

will ask the Council to stand and will then vacate the Chair.

(All stand)

The Retiring Mayor, the newly elected Mayor, the Proposer and Second of the Mayor's nomination (and the current Deputy Mayor if not elected as the Mayor) will leave the Council Chamber.

(All sit)

After a short interval, **the Mayor's procession** will return to the Council Chamber in the following order:

The newly-elected Mayor
(Robed and wearing Mayoral Chain and Medallion of Office)

The Retiring Mayor

The Proposer (Councillor Ajay Maru)

The Second (Councillor Christine Robson)

**THE MACE-
BEARER**

"Members of the Council, pray silence for the Worshipful the Mayor".

(All stand)

Members of the Council and others present will stand in their places and remain standing.

THE MAYOR

will mount the dais and remain standing by the Mayoral Chair, and the **Retiring Mayor** will also mount the dais and remain standing by the Deputy Mayor's Chair.

The Proposer and Second will pause in the well of the Chamber, bow and then return to his/her place.

THE MAYOR

will then sign the Declaration of Acceptance of office.

**THE MAYOR
(to remain
standing)**

will invite Members to be seated. The Retiring Mayor to sit in the Deputy Mayor's seat.

(All sit – including the Mayor)

**THE RETIRING
MAYORESS**
(Jazeema
Marikar)

will invest the incoming **Mayoress** with her Chain. The Retiring Mayoress will return to her seat beside the dais.

Flower children

Will walk forward and make a presentation of a Bouquet to the Mayoress.

**THE ELECTED
MAYOR**

will return thanks.

VOTE OF THANKS TO RETIRING MAYOR

THE MAYOR

will call upon a proposer (Councillor Adam Swersky) and seconder (Councillor Christine Robson) to move and second a vote of thanks to the Retiring Mayor and any other Members who have previously indicated a wish to speak in support may do so.

**THE RETIRING
MAYOR**

will return thanks

THE MAYOR

will present a replica of the Mayor's medallion to the **Retiring Mayor** (Councillor Kareema Marikar) in commemoration of her Mayoralty of the Borough 2018/19. The Retiring Mayor will make her way to the well of the Chamber.

Flower children

Will walk forward and make a presentation of a Bouquet to the Retiring Mayor.

THE MAYORESS

will present a medallion to the **Retiring Mayor's Mayoress (Jazeema Marikar)** in commemoration of her year as Mayoress of the Borough 2018/19. The Retiring Mayoress will make her way to the well of the Chamber.

The Retiring Mayor (**Councillor Kareema Marikar**) will then take a seat in the Chamber.

Flower children

Will walk forward and make a presentation of a Bouquet to the Retiring Mayoress.

Jazeema Marikar will then return to her seat on the dais.

ITEM 2 OF SUMMONS

ELECTION OF DEPUTY MAYOR

- THE MAYOR** will call for nominations for **the Office of Deputy Mayor** for the Municipal Year 2019/20.
- THE MAYOR** will request a vote on the nominations received by a show of hands.
- THE MAYOR** **The newly appointed Deputy Mayor** will proceed to the well of the chamber where the Mace-Bearer will invest him with the Deputy Mayor's robe. The newly appointed Deputy Mayor will then mount the dais.
- THE MAYOR** will invest the newly appointed **Deputy Mayor** with the Deputy Mayor's Medallion of Office.
- (Members of Council will remain seated throughout these proceedings)*
- THE MAYOR** will invest the **Deputy Mayoress / Deputy Consort** with the Medallion.
- Flower children** will walk forward and make a Presentation of a Bouquet.
- THE DEPUTY MAYOR** will return thanks for his/her appointment.

**ITEM 3
OF SUMMONS**

APPOINTMENT OF CHAPLAIN

THE MAYOR

will announce his appointment of Mayor's Chaplain.

REMAINING BUSINESS

The remaining business of the Council will then proceed in accordance with the Summons.

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ANNUAL COUNCIL 16 MAY 2019

MINUTES

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COUNCIL (COUNCIL TAX)

MINUTES

28 FEBRUARY 2019

- Present:**
- * Councillor Kairul Kareema Marikar (The Worshipful the Mayor)
 - * Councillor Nitin Parekh (The Deputy Mayor)
- Councillors:**
- | | |
|-----------------------|---------------------------|
| * Ghazanfar Ali | * Ajay Maru |
| * Richard Almond | * Jerry Miles |
| * Dan Anderson | * Vina Mithani |
| † Jeff Anderson | * Amir Moshenson |
| † Sue Anderson | † Chris Mote |
| * Marilyn Ashton | † Janet Mote |
| * Peymana Assad | * Angella Murphy-Strachan |
| * Camilla Bath | * Phillip O'Dell |
| * Christopher Baxter | * Paul Osborn |
| * Philip Benjamin | * Mina Parmar |
| * Michael Borio | * Varsha Parmar |
| * Simon Brown | * Anjana Patel |
| * Sarah Butterworth | * Primesh Patel |
| * Kam Chana | * Pritesh Patel |
| * Ramji Chauhan | † David Perry |
| * Niraj Dattani | * Natasha Proctor |
| * Keith Ferry | * Kanti Rabadia |
| * Pamela Fitzpatrick | * Kiran Ramchandani |
| * Dean Gilligan | * Christine Robson |
| * Stephen Greek | * Lynda Seymour |
| * Chetna Halai | * Mrs Rekha Shah |
| * Susan Hall | * Sachin Shah |
| * Graham Henson | * Chloe Smith |
| * Maxine Henson | * Norman Stevenson |
| * John Hinkley | * Krishna Suresh |
| * Nitesh Hirani | * Sasi Suresh |
| * Honey Jamie | * Adam Swersky |
| * Ameet Jogia | * Bharat Thakker |
| * Jean Lammiman | † Antonio Weiss |
| * James Lee | * Stephen Wright |
| * Dr Lesline Lewinson | |

- * Denotes Member present
† Denotes apologies received

PRAYERS

The meeting opened with Prayers offered by
Rabbi Kathleen De Matige-Middleton, Mosaic Synagogue.

55. MINUTE SILENCE

Members of Council stood and observed a minute silence for those who had lost their lives on both sides of the current conflict between India and Pakistan.

56. WELCOME

Council welcomed Sean Harriss, Chief Executive (Head of Paid Service) to his first meeting.

57. COUNCIL MINUTES

RESOLVED: That the minutes of the meeting held on 29 November 2018 be taken as read and signed as a correct record.

58. DECLARATIONS OF INTEREST

Councillor Richard Almond declared a non pecuniary interest as Chairman of the Parish Church which would be affected as part of the regeneration schemes and regeneration may be mentioned during the course of the meeting.

Item 8 – Final Revenue Budget 2019/20 and Medium Term Financial Strategy 2019/20 to 2021/22

Councillor Susan Hall declared a non-pecuniary interest in that she was a member of the Greater London Authority.

Councillor Graham Henson declared a non-pecuniary interest in that he was Chair of the West London Waste Authority, a levying authority.

Councillor Ameet Jogia declared a non-pecuniary interest in that his father had been in receipt of Harrow adult social care late last year.

Councillor Paul Osborn declared a non-pecuniary interest in that he was Chair of the Lee Valley Regional Park Authority, a levying authority.

Councillor Krishna Suresh declared a non-pecuniary interest in that his mother was in receipt of social care benefits.

Item 18 (3) – Stem Donor Motion for Kaiya Patel

Councillor Kiran Ramchandani declared a pecuniary interest in that she was employed by one of the organisations referred to in the Motion. She would leave the Chamber for the discussion and voting on this item.

59. PROCEDURAL MOTIONS

The Mayor drew Council's attention to the Procedural Motion and tabled amendment to Motion 2.

The procedural motion under Rule 26.1 was agreed so that, in line with previous years and for the purposes of the debate on the Final Revenue Budget 2019/20 and Medium Term Financial Strategy 2019/20 to 2021/22, the rules of debate be varied, as set out on the tabled Summons, and that the procedure therein also be applied to the reports on the Corporate Plan (Harrow Ambition Plan), the Treasury Management Strategy Statement including Prudential Indicators, Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2019/20 and Capital Strategy, the Final Capital Programme 2019/20 to 2021/22, the Housing Revenue Account Budget 2019/20 and Medium Term Financial Strategy 2020-21 to 2021-22, in so far as the recommendations be debated jointly.

RESOLVED: That the partial suspension under Rule 26.1, regarding the moving of recommendations from Cabinet and the rules of debate (including extended time for opening speeches by the political groups), as set out in the Summons be approved for the purposes of the debate upon

- | | |
|----------------|---|
| Item 7 | - Corporate Plan (Harrow Ambition Plan) |
| Item 8 | - Final Revenue Budget 2019/20 and Medium Term Financial Strategy 2019/20 to 20201/22 |
| Item 9 | - Treasury Management Strategy Statement including Prudential Indicators, Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2019/20 and Capital Strategy |
| Item 10 | - Final Capital Programme 2019/20 to 2021/22 |
| Item 11 | - Housing Revenue Account Budget 2019/20 and Medium Term Financial Strategy 2020-21 to 2021-22 |

60. PETITIONS

In accordance with Rule 10, the following petitions were presented:

- (i) Petition submitted by Mr Keith Wischhusen containing 83 signatures concerning anti-social behaviour and the unlicensed scrap metal business at 54 Rowlands Avenue, Hatch End.

[The Petition stood referred to the Portfolio Holder for Environment].

- (ii) Petition submitted by Kuha Kumaran containing 35 signatures concerning the former Kodak site, Headstone Drive.

[The Petition stood referred to the Portfolio Holder for Regeneration, Planning and Employment].

- (iii) Petition submitted by Councillor Ajay Maru on behalf of residents of Elmore Close and Elmore Drive containing 19 signatures requesting double yellow lines at the junction of Kenton Lane and Elmore Drive, Harrow.

[The Petition stood referred to the Portfolio Holder for Environment].

- (iv) Petition submitted by Councillor Marilyn Ashton on behalf of residents in Green Lane, Culverlands Close, Woodside Close and Ben Hale Close containing 75 signatures concerning parking in Green Lane.

[The Petition stood referred to the Portfolio Holder for Environment].

61. PUBLIC QUESTIONS

To note that one question from a member of the public had been received and responded to and the recording of this question and the answer given had been placed on the Council's website.

62. LEADER AND PORTFOLIO HOLDERS' ANNOUNCEMENTS

- (i) The Leader of the Council, Councillor Graham Henson, introduced the item highlighting the achievements, challenges and proposals since the last ordinary meeting. He advised Council that Motion 1, Harrow Council recognises working definition of Islamophobia Motion, was to be deferred until there had been consultation with the community.
- (ii) Other Members of Council spoke and/or asked questions of the Leader of the Council which were duly responded to.

63. CORPORATE PLAN (HARROW AMBITION PLAN)

RESOLVED: That the Corporate Plan 2019 (Harrow Ambition Plan) be approved.

64. FINAL REVENUE BUDGET 2019/20 AND MEDIUM TERM FINANCIAL STRATEGY 2019/20 TO 2021/22

- (i) Further to item 8 on the Summons, the Council received Recommendation I of the Cabinet meeting held on 21 February 2019.
- (ii) The Mayor requested that Members, in making the decision on this item, had regard to the Cabinet report of 21 February 2019, the sections on equalities, the equality impact assessments and the results of the budget consultation.

- (iii) Upon the meeting moving to the vote upon the substantive Recommendation it was carried. The voting was as follows:

In Favour of the Motion: Her Worshipful the Mayor Councillor Kareema Marikar, Councillors Ali, Dan Anderson, Assad, Borio, Butterworth, Brown, Dattani, Ferry, Fitzpatrick, Gilligan, Graham Henson, Maxine Henson, Jamie, Lee, Maru, Miles, Murphy-Strachan, O'Dell, Parekh, Varsha Parmar, Primesh Patel, Proctor, Ramchandani, Robson, Rekha Shah, Sachin Shah, Smith, Krishna Suresh, Sasikala Suresh and Swersky.

Against the Motion: Councillors Almond, Ashton, Mrs Bath, Baxter, Benjamin, Chana, Chauhan, Greek, Halai, Hall, Hinkley, Hirani, Jogia, Lammiman, Dr Lewinson, Mrs Mithani, Moshenson, Osborn, Mina Parmar, Anjana Patel, Pritesh Patel, Rabadia, Seymour, Stevenson, Thakker, and Wright.

RESOLVED: That

- (1) the 2019/20 budget be approved, being mindful of the results of the various consultations and equality impact assessments, to enable the Council Tax for 2019/20 to be set (Appendix 2 to the Cabinet report refers);
- (2) the Model Council Tax Resolution 2019/20 be approved as set out at Appendix 11 to the Cabinet report;
- (3) in accordance with Section 38(2) of the Local Government Finance Act 1992, the Chief Executive be instructed to place a notice in the local press of the amounts set under Resolution 2 above within a period of 21 days following the Council's decision;
- (4) the Medium Term Financial Strategy (MTFS) be approved as set out in Appendix 2 to the Cabinet report;
- (5) the addition of £2.627m to the Social Care Reserve be noted as set out in paragraph 1.8 of the Cabinet report;
- (6) the balanced budget position for 2019/20 and the budget gaps of £16.795m and £9.345m for 2020/21 and 2021/22 respectively (table 4 of the Cabinet report refers) be noted;
- (7) the intention to increase Council Tax by 2.99% in 2019/20 be noted (paragraph 1.23 of the Cabinet report refers);
- (8) the proposal to increase Council Tax by a further 2.0% in 2019/20 be noted in respect of the Adult Social Care Precept (paragraph 1.23 of the Cabinet report refers);
- (9) the changes to schools funding for 2019/20, as set out in paragraphs 1.57 to 1.63 and Appendix 6 of the Cabinet report, be noted;

- (10) the assumed funding for the protection of social care in 2019/20 through the BCF, as set out in paragraphs 1.62 to 1.68 of the Cabinet report, be noted;
- (11) the draft Public Health budget for 2019/20, as set out in Appendix 7 to the Cabinet report, be approved;
- (12) all resident charges relating to child burials (paragraph 1.69, Appendix 18 of the Cabinet report refers) be removed;
- (13) the 2019/20 Members' Allowance Scheme, as set out at Appendix 12 to the Cabinet report, be approved;
- (14) the 2019/20 Annual Pay Policy Statement for Council, as set out at Appendix 13 to the Cabinet report, be approved;
- (15) the Capital Receipts Flexibility Strategy, as set out at Appendix 15 to the Cabinet report, be approved;
- (16) the comments from the various stakeholder meetings, as set out at Appendix 14 to the Cabinet report, be noted.

65. TREASURY MANAGEMENT STRATEGY STATEMENT INCLUDING PRUDENTIAL INDICATORS, MINIMUM REVENUE PROVISION POLICY STATEMENT AND ANNUAL INVESTMENT STRATEGY FOR 2019/20 AND CAPITAL STRATEGY

RESOLVED: That

- (17) the Treasury Management Strategy Statement for 2019/20 be approved including:
 - Prudential Indicators for 2019/20
 - Minimum Revenue Provision Policy Statement for 2019/20, (paragraph 42 of the Cabinet report refers)
 - Annual Investment Strategy for 2019/20
- (18) the draft Capital Strategy 2019/20, as set out in Appendix H to the Cabinet report, be approved.

66. FINAL CAPITAL PROGRAMME 2019/20 TO 2021/22

RESOLVED: That the Capital Programme 2019/20 to 2021/22, as detailed in Appendix 1 of the Cabinet report, be approved.

67. HOUSING REVENUE ACCOUNT (HRA) BUDGET 2019/20 AND MEDIUM TERM FINANCIAL STRATEGY 2020-21 TO 2021-22

RESOLVED: That

- (1) the Housing Revenue Account (HRA) Budget for 2019-20 be approved;
- (2) the Housing Revenue Account (HRA) Capital Programme, as detailed in appendix 7 to the Cabinet report, be approved.

68. NON-EXECUTIVE FEES AND CHARGES FOR 2019-20

RESOLVED: That

- (1) the fees and charges listed in Appendix 1 of the report for the financial year 2019-20 be approved and set;
- (2) the Corporate Director Community, following consultation with the Director of Finance and nominated members of the Licensing and General Purposes Committee, be authorised to amend fees and charges in year.

69. CHANGES TO COUNCIL TAX LONG TERM EMPTY PROPERTY PREMIUMS

RESOLVED: That the Authority exercises its discretion and changes the premium charged to long term empty property from 1.5 times the standard Council Tax for the said band, to the new ratios as set out in the table below (expressed as additional percentages of annual Council Tax);

Long term empty property criteria giving rise to additional Council Tax premiums;	From 1/4/2019 Financial Year	From 1/4/2020 Financial Year	From 1/4/2021 Financial Year
For Properties which have remained empty for at least 2 Years	100%	100%	100%
For Properties which have remained empty for less than 5 Years	N/A	100%	100%
For Properties which have remained empty for at least 5 & but less than 10 Years	N/A	200%	200%
For Properties which have remained empty for at least 10 Years	N/A	N/A	300%

70. AUDIT COMMITTEE REVIEW

RESOLVED: That the revised terms of reference of the Governance, Audit, Risk Management and Standards Committee, as set out in the Committee report, be approved.

71. FINANCIAL REGULATIONS - APPROVAL OF UPDATED SET

RESOLVED: That the revised Financial Regulations, as detailed at Appendix 2 to the Cabinet report, be approved.

72. INFORMATION ITEM - REMUNERATION PACKAGES OF £100,000 OR GREATER

RESOLVED: That the report be noted.

73. QUESTIONS WITH NOTICE

To note that two questions were received and the recording of the questions and the answers given had been placed on the Council's website.

74. MOTIONS

- (i) Motion in the names of Councillor Paul Osborn and Councillor Marilyn Ashton.

“Anti-Semitism in the Labour Party Motion

This Council notes:

- The Council's adoption of the “working definition of anti-Semitism” at the Full Council meeting on 23rd February 2017.
- The Council's reaffirmation of this definition at the Full Council Meeting on 19th July 2018.
- The resignation of Luciana Berger MP and others from the Labour Party.
- The Labour Party has received 673 anti-Semitism complaints in the last 10 months.
- The comments from Margaret Hodge MP on 11th February 2019 that she is “Not convinced” the Labour leadership is “serious on rooting out anti-Semitism”.

This Council believes :

- All forms of racism and anti-Semitism should be condemned.
- We should stand shoulder to shoulder with our Jewish Community to drive out the scourge of anti-Semitism that has beset Her Majesty's Opposition.

This Council resolves :

- To instruct the Leader of the Council to write to the Leader of the Opposition, Jeremy Corbyn, calling upon him to take action to ensure anti-Semitism is taken seriously and properly dealt with in the Labour Party.”

A tabled amendment was received. In accordance with Council Procedure Rule 17.6, the final sentence of the tabled amendment was

ruled out of order.

Upon being put to the vote, the substantive Motion was agreed as follows:-

“Anti-Semitism in the Labour Party Motion

This Council notes :

- The worrying rise of anti-Semitism on all sides of politics, across Europe and the United States
- The Council’s adoption of the “working definition of anti-Semitism” at the Full Council meeting on 23rd February 2017.
- The Council’s reaffirmation of this definition at the Full Council Meeting on 19th July 2018.
- The resignation of Luciana Berger MP and others from the Labour Party.
- The Labour Party has investigated 673 cases of alleged anti-Semitism in the last 10 months.
- The steps taken by the Labour Party to deal with these complaints including suspending/expelling over 100 members
- That there is a perception that the Labour Party has not moved quickly enough to deal with anti-Semitism.

This Council believes :

- All forms of racism and anti-Semitism should be condemned.
- We should stand shoulder to shoulder with our Jewish Community to drive out the scourge of anti-Semitism from society

This Council resolves :

- To instruct the Leader of the Council to write to the Leader of the Labour Party, Jeremy Corbyn, calling upon him to take additional action to ensure anti-Semitism is robustly dealt with in the Labour Party.”

RESOLVED (unanimously): That the Motion, as amended and set out above, be adopted.

- (ii) Motion in the names of Councillor Ameet Jogia and Councillor Mina Parmar:

“Stem Donor Motion for Kaiya Patel

This Council agrees to encourage those who hold events with an expected attendance of 150 people or more on council property or facilitated with any Council funding to offer free presence to an organisation that registers people to the stem cell donor list.“

RESOLVED: That the Motion as set out at (ii) above be adopted.

- (iii) Motion in the names of Councillor Natasha Proctor and Councillor Sarah Butterworth:

“Parental Leave –

Despite performing above the national average for the number of women councillors, it is clear that Harrow Council must do more to encourage women to put themselves forward to be councillors. One barrier to this may be that there is no legal entitlement for parental leave for any elected representative. Therefore, Harrow Council should adopt its own parental leave scheme for councillors, taking note of the scheme recommended by the LGA Labour Group’s Women’s Taskforce.

The scheme recommended by the LGA Labour Group’s Women’s Taskforce is as follows:

“Introduction

This Policy sets out Members’ entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances.

The objective of the policy is to ensure that insofar as possible Members are able to take appropriate leave at the time of birth or adoption, that both parents are able to take leave, and that reasonable and adequate arrangements are in place to provide cover for portfolio-holders and others in receipt of Special Responsibility Allowances (SRA) during any period of leave taken.

Improved provision for new parents will contribute towards increasing the diversity of experience, age and background of local authority councillors. It will also assist with retaining experienced councillors – particularly women – and making public office more accessible to individuals who might otherwise feel excluded from it.

There is at present no legal right to parental leave of any kind for people in elected public office. This applies to MPs as well as councillors, and has been the subject of lengthy debate. These policies can therefore only currently be implemented on a voluntary basis, although Labour Councils are encouraged to implement them as per the Labour Party Democracy Review which has called for Labour-controlled councils and Labour Groups to adopt a parental leave policy. Discussions are ongoing about changing the law to enable compulsory provision, but until then these policies constitute best practice which Labour Groups (and the councils they control) are strongly advised to adopt.

Legal advice has been taken on these policies, and they conform with current requirements.

1. Leave Periods

- 1.1 Members giving birth are entitled to up to 6 months maternity leave from the due date, with the option to extend up to 52 weeks by agreement if required.
- 1.2 In addition, where the birth is premature, the Member is entitled to take leave during the period between the date of the birth and the due date in addition to the 6 months' period. In such cases any leave taken to cover prematurity of 28 days or less shall be deducted from any extension beyond the initial 6 months.
- 1.3 In exceptional circumstances, and only in cases of prematurity of 29 days or more, additional leave may be taken by agreement, and such exceptional leave shall not be deducted from the total 52 week entitlement.
- 1.4 Members shall be entitled to take a minimum of 2 weeks paternity leave if they are the biological father or nominated carer of their partner/spouse following the birth of their child(ren).
- 1.5 A Member who has made Shared Parental Leave arrangements through their employment is requested to advise the Council of these at the earliest possible opportunity. Every effort will be made to replicate such arrangements in terms of leave from Council.
- 1.6 Where both parents are Members leave may be shared up to a maximum of 24 weeks for the first six months and 26 weeks for any leave agreed thereafter, up to a maximum of 50 weeks. Special and exceptional arrangements may be made in cases of prematurity.
- 1.7 A Member who adopts a child through an approved adoption agency shall be entitled to take up to six months adoption leave from the date of placement, with the option to extend up to 52 weeks by agreement if required.
- 1.8 Any Member who takes maternity, shared parental or adoption leave retains their legal duty under the Local Government Act 1972 to attend a meeting of the Council within a six month period unless the Council Meeting agrees to an extended leave of absence prior to the expiration of that six month period.
- 1.9 Any Member intending to take maternity, paternity, shared parental or adoption leave will be responsible for ensuring that they comply with the relevant notice requirements of the Council, both in terms of the point at which the leave starts and the point at which they return.
- 1.10 Any member taking leave should ensure that they respond to reasonable requests for information as promptly as possible, and that they keep officers and colleagues informed and updated in relation to intended dates of return and requests for extension of leave.

2. Basic Allowance

- 2.1 All Members shall continue to receive their Basic Allowance in full whilst on maternity, paternity or adoption leave.

3. Special Responsibility Allowances

- 3.1 Members entitled to a Special Responsibility Allowance shall continue to receive their allowance in full in the case of maternity, paternity, shared parental or adoption leave.
- 3.2 Where a replacement is appointed to cover the period of absence that person shall receive an SRA on a pro rata basis for the period of the temporary appointment.
- 3.3 The payment of Special Responsibility Allowances, whether to the primary SRA holder or a replacement, during a period of maternity, paternity, shared parental or adoption leave shall continue for a period of six months, or until the date of the next Annual Meeting of the Council, or until the date when the member taking leave is up for election (whichever is soonest). At such a point, the position will be reviewed, and will be subject to a possible extension for a further six month period.
- 3.4 Should a Member appointed to replace the member on maternity, paternity, shared parental or adoption leave already hold a remunerated position, the ordinary rules relating to payment of more than one Special Responsibility Allowances shall apply.
- 3.5 Unless the Member taking leave is removed from their post at an Annual General Meeting of the Council whilst on leave, or unless the Party to which they belong loses control of the Council during their leave period, they shall return at the end of their leave period to the same post, or to an alternative post with equivalent status and remuneration which they held before the leave began.

4. Resigning from Office and Elections

- 4.1 If a Member decides not to return at the end of their maternity, paternity, shared parental or adoption leave they must notify the Council at the earliest possible opportunity. All allowances will cease from the effective resignation date.
- 4.2 If an election is held during the Member's maternity, paternity, shared parental or adoption leave and they are not re-elected, or decide not to stand for re-election, their basic allowance and SRA if appropriate will cease from the Monday after the election date when they would technically leave office."

This Council notes:

- That analysis of the 2018 Local Election results by the Fawcett Society found that only 34% of councillors in England are women, up 1% since 2017. Of the seats that were up for election in 2018, 38% went to women, up just 3 percentage points on 2014 when these seats were last contested;
- As of summer 2017, only 4% of councils in England and Wales have parental leave policies, according to research by the Fawcett Society
- That the role of a councillor should be open to all, regardless of their background, and that introducing a parental leave policy is a

step towards encouraging a wider range of people to become councillors, and is also a step to encourage existing councillors who may want to start a family to remain as councillors;

- That parental leave must apply to parents regardless of their gender, and that it should also cover adoption leave to support those parents who choose to adopt.

This Council resolves:

- To adopt a parental leave policy that takes due regard of the work of the LGA Labour Group's Women's Taskforce to give all councillors an entitlement to parental leave after giving birth or adopting;
- That the Scheme as adopted will be incorporated into the Council's current Members' Allowance Scheme as appropriate;
- To ensure that councillors with children and other caring commitments are supported as appropriate;
- To notify the LGA Labour Group that this council has passed a motion at full council to adopt the parental leave policy."

RESOLVED: That the Motion as set out at (iii) above be adopted.

(CLOSE OF MEETING: All business having been completed, the Mayor declared the meeting closed at 10.30 pm).

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ANNUAL COUNCIL 16 MAY 2019

RECOGNITION OF LONG SERVICE

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REPORT FOR: ANNUAL COUNCIL

Date of Meeting: 16 May 2019

Subject: Recognition of Long Service:
Councillors Jean Lammiman, Chris Mote and Phillip O'Dell

Responsible Officer: Hugh Peart – Director of Legal and Governance Services

Exempt: No

Wards affected: None

Enclosures: None

Section 1 – Purpose and Recommendations

1. Summary

The Council on 18 July 1985 adopted a recommendation from the then Policy and Resources Committee meeting of 2 July, concerning the recognition of Members' long service and resolved:

"That the Council agree that Members of the Council who complete 25 years' service with the Council be presented with framed, illuminated copy resolutions of appreciation". This report sets out the proposal for Long Service Awards to Councillors Jean Lammiman, Chris Mote and Phillip O'Dell.

RECOMMENDATION:

That Council approve Long Service Awards marking Councillors Jean Lammiman, Chris Mote and Phillip O'Dell 25 years' service as Members for Harrow Council in May 2019.

Section 2 – Report

- 2.1 It is the current policy of the Authority to recognise the completion of 25 years' service on the part of the Members of the Council by awarding a framed, illuminated address of appreciation (Council Resolution of 18 July 1985).
- 2.1 Full Council must agree any change or abandonment of this policy.
- 2.3 A long service award was last made in May 2015 to Councillors Camilla Bath and Christopher Noyce. Three Council Members, Jean Lammiman, Chris Mote and Phillip O'Dell will achieve this distinction in May 2019.

Councillor Jean Lammiman

Councillor Jean Lammiman was first elected to the Council in May 1994 and has served continuously to date. Following the Borough Elections of 2018 when Councillor Lammiman was returned to serve as a Member for the Hatch End Ward, she will in the lifetime of this Council (in May 2019) attain the required 25 years' service.

Councillor Lammiman has served on various Council Committees including Overview and Scrutiny Committee, Cabinet, Policy and Resources Committee, Housing and Social Services Committee, Education, Leisure and Arts Committee, Education Consultative Committee, Social Services Appeals Panel, Tenants' and Leaseholders' Consultative Forum, Health and Social Care Scrutiny Sub-Committee, Call-In Sub-Committee, Development and Planning Committee, Education Awards Appeals Panel, School Organisation Committee, Employees' Consultative Forum and both the Member Development Panel and Working Group. In that time, she variously held the offices of Portfolio Holder for Community and Cultural Services and Chair of the Overview and Scrutiny Committee. Councillor Lammiman has represented the Council on numerous outside bodies including Relate London North West, Harrow Association for Disabled People, Middlesex Guildhall Collection and Trust Fund, Harrow in Europe Committee, Deputy Lord Lieutenant's Committee, John Pardoe Charity and in a number of Lead roles on London Councils.

In the municipal year 2007/08, Councillor Lammiman held the office of Mayor and she undertook over 700 engagements. During her Mayoral year, Councillor Lammiman focussed on the community and in particular young people. The Teenage Cancer Trust was her chosen charity with the aim of pioneering the development of an innovative education model to raise awareness of young people about cancer, their health and general wellbeing. Over £50,000 was raised for the charity

Councillor Lammiman held the office of Deputy Mayor in the 2006/07 municipal year and represented the Mayor on 37 occasions at local community and voluntary organisational, inter-borough and civic events.

As a past Mayor, Councillor Lammiman was elected to the Executive of the London Mayors' Association which works across all London Boroughs.

The Council is requested to record its appreciation of the public service rendered by Councillor Lammiman, in the form of the following resolution:

**Councillor Jean Lammiman Chartered FCIPD, FRSA, F Inst D, MIL, MAIE
(Dip), HND, Freeman of the City of London:
Recognition of Long Service**

“The Council of the London Borough of Harrow do hereby record their appreciation of the twenty five years’ service by Councillor Jean Lammiman to the London Borough of Harrow.

In recognition of her completion of twenty-five years of public service to Harrow, this resolution be engrossed on vellum and publicly presented to Councillor Lammiman, at the Council Meeting in November 2019.”

Councillor Chris Mote

Councillor Mote was first elected to the Council in May 1982 in the Rayners Lane Ward and, after having a break from 1986-1994, has served continuously to date in Pinner West Ward (1994-2002) and then Pinner South Ward (2002 to date). Following the Borough Elections of 2018 when Councillor Mote was returned to serve as a Member for the Pinner South Ward, he will in the lifetime of this Council (in May 2019) attain the required 25 years’ service.

Councillor Mote was Leader of the Council from 2006-2008. He has served on various Council Committees including Cabinet, the Overview and Scrutiny Committee, Chief Officers’ Employment Panel, Performance and Finance Scrutiny Sub-Committee, Policy and Resources Committee, Standards Committee, Personnel Appeals Panel, Grants Advisory Sub-Committee, Licensing and General Purposes Sub-Committee, Leisure Committee, Traffic and Transport Sub-Committee and the Town Centre and Major Projects Panel. He held the position of Chair of the Overview and Scrutiny Committee and was Portfolio Holder for both Community and Cultural Services and Strategic Overview, Harrow Strategic Partnership, External Affairs and Property. Councillor Mote has also represented the Council on the Deputy Lord Lieutenant’s Committee, Harrow Arts Council, and Harrow Council for Racial Equality, Harrow Police and Community Consultative Group, London Youth Games and in a number of Lead roles on London Councils.

Councillor Mote held the office of Deputy Mayor in the 2009/10 municipal year and represented the Mayor on 57 occasions at local community and voluntary organisational, inter-borough and civic events.

The Council is requested to record its appreciation of the public service rendered by Councillor Mote, in the form of the following resolution:

Councillor Christopher Mote DO, TD, JP:
Recognition of Long Service

“The Council of the London Borough of Harrow do hereby record their appreciation of the twenty five years’ service by Councillor Christopher Mote to the London Borough of Harrow.

In recognition of his completion of twenty-five years of public service to Harrow, this resolution be engrossed on vellum and publicly presented to Councillor Mote by the Mayor, at the Council Meeting in November 2019.”

Councillor Phillip O’Dell

Councillor O’Dell was first elected to the Council in May 1990 in the Marlborough Ward and, after having a break from 1994-1998, has served continuously to date in Marlborough Ward (1998-2010) and then Wealdstone Ward (2010 to date). Following the Borough Elections of 2018 when Councillor O’Dell was returned to serve as a Member for the Wealdstone Ward, he will in the lifetime of this Council (in May 2019) attain the required 25 years’ service.

Councillor O’Dell was Deputy Leader of the Council from 2010-2012. He has served on various Council Committees including Cabinet, Policy and Resources Committee, Chief Officers’ Employment Panel, General Purposes and Licensing Committee, Education Leisure and Arts Committee, Grants Advisory Panel, Leisure Committee, Assessment Sub-Committee, Business Transformation Project Partnership Board. Call-In Sub-Committee, Employees’ Consultative Forum, Housing Services Committee, Tenants’ and Leaseholders’ Consultative Committee, Social Services Committee and Development Control committee. He has held the position of Chair of the Overview and Scrutiny Committee and Portfolio Holder for Environment, Environment and Community Safety, and Environment and Transport. He is currently the Portfolio Holder for Housing. Councillor O’Dell is currently the Council’s representative on the Association of Public Service Excellence, Chair of their Southern Region and member of the National Council. He has also represented the Council on the Association for London Government Service Panels, Brent and Harrow Trading Standards Joint Advisory Board, Harrow Environmental Forum, Harrow Police and Community Consultative Group, Harrow Weald Common Board of Conservators, London Government Association General Assembly Meetings, London Road Safety Council, West London Waste Authority and in a number of Lead roles on London Councils.

The Council is requested to record its appreciation of the public service rendered by Councillor O’Dell, in the form of the following resolution:

Councillor Phillip O'Dell:
Recognition of Long Service

“The Council of the London Borough of Harrow do hereby record their appreciation of the twenty five years’ service by Councillor Phillip O’Dell to the London Borough of Harrow”.

In recognition of his completion of twenty-five years of public service to Harrow, this resolution be engrossed on vellum and publicly presented to Councillor O’Dell by the Mayor, at the Council Meeting in November 2019.”

2.4 The costs for the long service awards will be met from existing budgets.

2.5 This report is submitted, following consultation with the Leader of the Council, Leader of the Conservative Group and Councillors Jean Lammiman, Chris Mote and Phillip O’Dell.

Financial Implications

The costs associated with the vellums will be met from within existing budgets.

Section 3 - Statutory Officer Clearance

Name: Dawn Calvert	<input checked="" type="checkbox"/> Chief Financial Officer
Date: 11 April 2019	
Name: Hugh Peart	<input checked="" type="checkbox"/> Monitoring Officer
Date: 8 April 2019	

Section 4 - Contact Details and Background Papers

Contact:

Elaine McEachron
Democratic & Electoral Services Manager
Tel: 020 8424 1097
E-mail: elaine.mceachron@harrow.gov.uk

Background Papers: Election records, Committee memberships

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COUNCIL

16 MAY 2019

INFORMATION REPORT - DECISIONS TAKEN UNDER THE URGENCY PROCEDURE

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REPORT FOR: Annual Council

Date of Meeting: 16 May 2019**Subject:** **Information Report - Decisions taken under the Urgency Procedure****Responsible Officer:** Hugh Peart – Monitoring Officer**Exempt:** No**Summary and Recommendations**

This report sets out details of decisions taken under the Urgency procedure by Cabinet and the Leader of the Council since the meeting of the Council on 28 February 2019.

FOR INFORMATION**Report**

In accordance with Committee Procedure Rule 47.6 set out in Part 4 of the Council's Constitution, any Executive decisions taken as a matter of urgency are reported to the next available meeting of the Council.

Two such decisions have been taken since the Council meeting on 28th February 2019, the details of which are below:

Subject	Decision Maker	Reason for Urgency
Provision of the Meals on Wheels Service – Hammersmith and Fulham	Leader – 6 March 2019	A decision was required by 7 March 2019 to allow consultation with staff

		prior to the start of the service delivery on 8 April 2019.
Property Acquisition	Cabinet – 11 April 2019	The Council was required to simultaneously exchange contracts and complete the purchase of the property within 25 working days of receiving legal papers from the Vendor.

Where appropriate, Ward Councillors, outside organisations and interested parties were consulted on the individual reports considered by Cabinet and the Leader.

Where decisions were deemed urgent, the agreement of the Chair of the Overview and Scrutiny Committee was obtained that the decision would not be subject to the call-in procedure.

Contact Details and Background Papers

Elaine McEachron, Democratic & Electoral Services Manager
Tel: 020 8424 1097
E-mail: Elaine.mceachron@harrow.gov.uk

Background Papers:

Council's Constitution

Cabinet report – 11 April 2019

Portfolio Holder Decision report - 6 March 2019